



## SBS UNDERGRADUATE RESEARCH GRANTS APPLICATION AUTUMN QUARTER, 2008

### GENERAL INSTRUCTIONS

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#### Application Checklist:

- Completed **application form**, including budget proposal.
- Project **proposal**.
- Completed project **faculty advisor recommendation** form.

#### Where to Submit:

College of Social and Behavioral Sciences, 1010 Derby Hall.

#### Deadline:

5:00 p.m., Friday, November 14, 2008

#### Eligibility Criteria:

1. Applicant's intended **major** is offered through one of the departments/school of the College of Social and Behavioral Sciences (SBS).
2. Applicant is enrolled as a **full-time** student (at least 12 credit hours) during the quarter(s) in which funding is received.
3. Applicant's research project has been **validated** by an **SBS faculty member** who has agreed to advise the applicant on this project.

#### Funding Criteria:

1. Project merit
2. Validity of research expenditures. Award decisions will preference budget items that are necessary for completion of the research project. Examples include, but are not limited to, the following:

Compensation for research participants; data collection; travel to conferences; conference/workshop fees; purchase of research materials.

#### Amount of Award:

Typical awards will be in the \$500-\$600 range, with none to exceed \$1,000.

#### Method of Selection:

Applications, proposals, and letters of recommendation will be reviewed by the Assistant Dean, College of Social and Behavioral Sciences. The number of awards will be determined by the amount of funds available. All applicants will be notified via e-mail message (students' OSU name.#) of the results of the competition by the middle of December 2008.

#### Final Report:

One copy of a final report, bearing both the student's and SBS faculty project advisor's signatures, must be submitted to the College upon completion of the project (see below). Additionally, a one- to two-page paper describing how the research grant contributed to the project will be expected by the College.

## PROJECT PROPOSAL

- ▶ Select a research topic which you and your SBS faculty project advisor believe can be completed within a reasonable time frame, **but no longer than one year**. Elaborate proposals with questionable time frames will not be competitive. Where relevant, be certain to discuss the ways in which this project will contribute to an honors thesis and/or will permit you to continue an ongoing research project.
- ▶ Prepare a project proposal of not more than three typewritten double-spaced pages. The proposal should include a concise summary statement of the methodology to be used in the research, the results anticipated, and the general significance of the project.
  - Because your proposal may be judged by someone who is not a specialist in your field, you should attempt to state your proposal and its significance in relatively non-technical terms.
  - The proposal also should include a statement concerning any arrangements that have been made to obtain or use special equipment or other resources required for the project.
- ▶ Because the project is to be carried out in close cooperation with your project advisor, the proposal should be written in consultation with the College of Social and Behavioral Sciences faculty member who will serve as the project advisor and who will complete the *Faculty Project Advisor Recommendation* that is part of this application package.
- ▶ If your research involves **human subjects**, be sure to work with your advisor to obtain any necessary approvals from the *OSU Institutional Review Board for the Protection of Human Subjects* (IRB) **before** you begin data collection.
- ▶ If your research involves **animal subjects**, be sure to work with your advisor to obtain any necessary approvals from the *OSU Institutional Animal Care and Use Committee* (ILACUC) **before** you begin data collection.

## FINAL REPORT

The final report to the College of Social and Behavioral Sciences will consist of two components, both of which should be signed by the student and the faculty project advisor.

- ▶ Prepare a summary of the research no longer than five typewritten double-spaced pages. Include an abstract, a description of the methodology that was used in the research, a discussion of the results, a consideration of the significance of the results in terms of your own learning as well as in terms of the contribution to your discipline, and a bibliography.
  - You may submit, instead, a copy of a final project paper if one was required by your faculty project advisor.
- ▶ Prepare a separate paper, no longer than two double-spaced typed pages, which describes the ways in which the research grant contributed to your ability to complete your project.

## PROJECT ADVISOR RECOMMENDATION

A *Faculty Project Advisor Recommendation* form is attached. You should be certain to have your faculty project advisor complete and return it to the College of Social and Behavioral Sciences office (1010 Derby Hall) by 5:00 p.m. on Friday, November 14<sup>th</sup>.

The importance of the faculty recommendation cannot be overemphasized. Evaluation of the proposal will be based largely on the potential value of the project for you. The interest and concern of the faculty member, and his/her assessment of you and the project, may prove decisive in some cases.



11. Will this project contribute to an honors thesis?  Yes  No  
*n.b.:* If yes, be certain to elaborate in your proposal.

12. Does data collection for this project involve human subjects?  Yes  No

13. Does data collection for this project involve animal subjects?  Yes  No

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14. Proposal budget.

Applications will not be considered without an itemized budget. Be as specific as possible. Bear in mind that: 1) items identified as “Miscellaneous” will not be funded, and 2) **equipment will not be funded** due to the complex University rules regarding funding for equipment.

BUDGET ITEM	\$ AMOUNT
TOTAL	



**UNDERGRADUATE RESEARCH GRANTS APPLICATION  
AUTUMN QUARTER, 2008**

**SBS FACULTY PROJECT ADVISOR RECOMMENDATION  
DEADLINE: November 14, 2008**

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**NAME OF STUDENT:** \_\_\_\_\_

**PROJECT TITLE:** \_\_\_\_\_

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The purpose of the *Social and Behavioral Sciences Undergraduate Research Grants* program is to encourage students to enrich their undergraduate academic programs by choosing research. Because the Faculty Project Advisor is essential to a student's meaningful understanding of research in the social sciences, your candor in evaluating the student, the project, and your own available time is much appreciated. When you have completed this form, please return it by **Friday, November 14<sup>th</sup>** to: Deborah Haddad, College of Social and Behavioral Sciences, 1010 Derby Hall, 154 North Oval Mall.

1. What is the significance of the proposed project?

2. Given available resources, is this project feasible?

