

# Psychology 3191: Internship in Psychology

## Enrollment Form

Psychology 3191 is an online course that accompanies a psychology-related internship experience. Internships provide psychology students with an opportunity to work in a professional setting and to begin to integrate academic knowledge with experiences, expectations, values, and demands of the world outside the classroom. This is a distance learning course and all assignments will be on Carmen. Readings, discussions, and assignments will focus on the professional and psychological issues relevant to the internship experience, and topics related to “life after graduation.” Please read about this course on our website:

<http://undergrad.psy.ohio-state.edu/html/InternshipinPsychology.php>

### **Internship requirements:**

You must have secured an internship that is related to Psychology (paid or unpaid). If you do not have an internship yet, please visit our website for more information on how to find one:

<http://undergrad.psy.ohio-state.edu/html/InternshipinPsychology.php>

- The internship must promote skill development and hands-on learning.
- You must have a supervisor who is directly responsible for overseeing your work.

### **Credit hours and Enrollment:**

- Psych 3191 must be taken in the same term as you are working at the internship. Retroactive credit is not permitted (e.g., if you completed an internship last year, you cannot enroll in Psych 3191 now).
- Psych 3191 is repeatable to a maximum of 5 semesters or 15 credit hours. May only repeat one time in the same internship site. Eligibility to repeat (within same internship) will be dependent upon the supervisor’s confirmation that there will be a significant increase in new skills, tasks, and learning experiences.
- Maximum of 3 credit hours may be applied to the Psychology major.
- Enrollment is by instructor permission only.
- Enrollment hours are based on the hours that you will work at your internship this term (at least 38 hours per credit hour):

**1 credit hour of Psych 3191 = 38-74 hours at your internship**

**2 credit hours of Psych 3191 = 75-112 hours at your internship**

**3 credit hours of Psych 3191 = 113-149 hours at your internship**

**4 credit hours of Psych 3191 = 150-187 hours at your internship**

**5 credit hours of Psych 3191 = 188-224 hours at your internship**

### **Complete both sides of this form and submit by the first day of the semester:**

1. Drop off the completed form in the Psychology Advising Office (PS 15) or
2. Scan completed form and email to [psychadvising@osu.edu](mailto:psychadvising@osu.edu)

### **Student Information:**

Name:	
OSU email:	
Overall GPA (minimum 2.8 required):	
Previous PSYCH 3191 credit:	YES    NO
Desired Credit Hours for 3191:	
Term of Enrollment:	
Type of Internship:	PAID    UNPAID

**The following section to be completed by the internship supervisor.**

**Internship Supervisor Agreement**

Student Intern's name: \_\_\_\_\_

Internship Title (student position): \_\_\_\_\_

Briefly describe the student's duties and responsibilities at this internship. If the student is repeating the internship for credit, please indicate new tasks, responsibilities, learning experiences to justify permission for additional academic credit.

Start Date:

End Date:

How many hours per week will the student work at this internship during this academic term?

Please circle: You **WILL** / **WILL NOT** be able to verify the number of hours the student works during this academic term (student required to keep track of hours using Working Hours Log provided).

How will this internship promote skill development and hands-on learning?

You **WILL** / **WILL NOT** be able to evaluate and provide feedback regarding this student's internship performance at the mid-point and end of the academic term.

You **WILL** / **WILL NOT** be able to detail the knowledge, skills, and experiences the student acquired during this internship experience in a survey at the end of the academic term.

Supervisor's Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's email (please print clearly): \_\_\_\_\_

**The following section to be completed by the student.**

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Internship Site (Organization): \_\_\_\_\_

Internship (Organization) Address: \_\_\_\_\_

**Please return this form to the Psychology Advising Office (PS 15) or scan and email to [psychadvising@osu.edu](mailto:psychadvising@osu.edu).**